

Issue ID	Date Raised	Raised By	Owner	Issue Type / Description	Potential Impact	Mitigation	Actions	
HR-I-004 HR-I-005 HR-I-006 HR-I-007 HR-I-008 HR-I-009 HR-I-010 HR-I-011 HR-I-012 HR-I-013 HR-I-014			Will Boardman Will Boardman	recruitment pool. Project Management of iTrent	Failure to make £300k savings in year 1	Look at other options to reduce spend on temporary resource	Gateway board to agree route forward.	Accounta financial the recru This will route fon considera to the lor resourcir

Progress Report

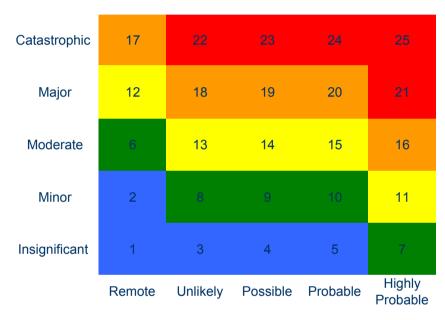
Last Update Open/Closed

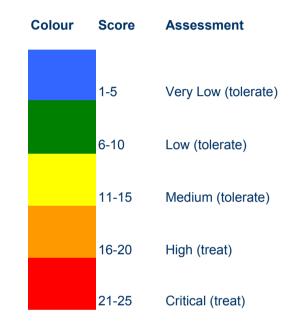
intants are reviewing the ial aspects of both V4's and crutiment pools proposals. vill determine the immediate forward although deration must also be given longer term strategy for rcing.

22/11/10 Open

HR-R-0	43 04/02/11	Marilyn Summers	Stuchfield	ITrent - The Project Manager with leave the authority on Friday 25th February. Risk to continuity of project implementation and impact on timescales for 'Go Live' in June for payroll run. In addition, the restructuring within the Business Change and Performance Team will lead to a change in personnel from that team, this may impact on timescales and workflows.	R 23	Identify and recruit alternative Project Manager as a matter of urgency. A transitional arrangement is being agreed by the Business Change and Performance Manager (BCPM) and the Business Change and Performance Analysts (BCPAs) to ensure that key areas of work continue and timescales are met.	A 19	CVs to be sought from potential candidates with iTrent experience.	In the interim period Midland has offered additional Project Manager time to ensure that timescales for 'Go Live' are not jeopordised. Midland HR PM (VAS) currently completing both roles until a client PM is appointed. Interviews have taken place with one candidate through to second stage. It is anticipated that this person will be in post around 11th April.	23/03/-	1 Open
HR-R-0	44 24/02/11	Paul Forrest	Stuchfield	iTrent - Information for the structures is supplied but incorrect, meaning empty positions left in the new stucture once all stadd matched and loaded in.	A 16	Nick Carter has been assigned from 11th March for two weeks to ensure this information is provided.	Y	Nick Carter consolidating information to provide to Paul Forrest to update the system accordingly.	As of 23rd March 2011 this work is still ongoing but will need to be completed by Friday 25th March to avoid any additional work.	23/03/1	1 Open
HR-R-0	45	Marilyn Summers		iTrent - There is a requirement to ensure an interface between FMS and iTrent.	A 19	Work with Midland to identify the best technical solution.	Y 13		MidlandHR meeting with CYC Accountants Thursday 31st March 2011 to agree technical solution.	23/03/1	
HR-R-0	46	Marilyn Summers	Stuchfield	ITrent - There is a requirement for effective communication across all parts of the organisation to ensure all staff are aware of impact of implementation of iTrent.	A 19	A Communication and Engagement Strategy is in place. A representative from the Communications Team now sits on the iTrent Project Board.		Detailed communications plan drawn up.	Presentation to CLG 25th March 2011.	23/03/1	1 Open

Programme Customer Service Adult Social Care Housing HR ICT Neighbourhood Services Property Services Property Services Procurement Orgnaisational Review Income Collection	Workstream
C PR S S F H G S S R	Code





Likelihood

Impact

Required Action

Periodic passive monitoring

Regular monitoring

Frequent monitoring Constant monitoring, action plan and measures to be put in place to reduce exposure

Requires immediate action